Document: SMB12-01
Issued: 29 November 2018

Provisional Agenda
12th CGIAR System Management Board meeting
Thursday 13 December 2018, 14:00-18:00 Paris time, Virtual

Purpose

This document sets forth a Provisional Agenda for the System Management Board's 12th meeting pursuant to Article 7 of the Rules of Procedure of the CGIAR System Management Board.[1]

Action requested

All meeting participants are requested to declare any actual or potential interests on the meeting agenda using the simple for at following link:
https://cgiarsystemorganization.formstack.com/forms/doi_smb12_agenda

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[1] Approved by the System Management Board at its 1st meeting, SMB/M1/DP3.

Time	Agenda Item	Approach	Expected outcome(s)	Documents/ Resources
14:00 - 14:10 (10 mins)	**1. Opening of 12th meeting**	a. Call for other business b. Provisional Agenda c. Declarations of Interests review	**For Adoption** For Action as Required	**Document: SMB12-01** Register of interests declared (*available on Diligent Boards at meeting start*)
PART A – CGIAR PORTFOLIO MATTERS				
14:10- 14:30 (20 mins)	**2. Selected 2019-2021 CGIAR Business Plan Companion documents**	a. Taking forward the implementation plan for the Crops to End Hunger Initiative	**a. For endorsement**	**Document: SMB12-02** *(Document available on 3 December after System Council inputs)*
		b. Discussing the 'Dry Arc' concept	**b. For strategic input**	**Document: SMB12-03**
14:30 - 14:50 (20 mins)	**3. Taking forward the creation of Gender in Research 'Platform' as part of the current Portfolio**	a. Recapping proposal development and assessment roles post 2016 governance reform/ISDC TOR b. Considering proposal approach (length, format etc.) c. Reflecting on whether to review the 2015 Platform assessment criteria (based on agreed action AP1 from the SC7 meeting), and if so, the appropriate consultation approach	**a.** **b.** **c.** For strategic guidance to inform preparation for the call for proposals in April 2019	**Document: SMB12-04** **Background resource:** Extract of 19 December 2015 'Call for Proposals' – Platform assessment criteria
14:50 - 15:05 (15 mins)	**4. Assessing 1st cycle of Program Performance Management Standards**	Approval of 'rubrics' for the 6 agreed 2019-2021 Program Performance Standards	**For approval**	**Document: SMB12-05** *(Document available on 3 December after Centers, CRP, MELCOP and System Council inputs)*
15:05 - 15:25 (20 mins)	**5. Evaluation matters**	a. Feedback from SC7 on priority areas of focus from selected recent past evaluation recommendations b. Reflecting on possible inputs to future evaluation planning	**For strategic input**	**Background Resources:** • SC7-05 – Evaluations Review • SIMEC advice to SC7 on evaluations

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PART B – ASSURANCE MATTERS				
15:25 - 15:40 (15 mins)	**6. Report from the SMB's ARC**	Summary of key items reviewed in ARC's recent meeting (held on 3 December 2018)	**For information**	*No advance materials*
15:40 - 16:00 (20 mins)	**7. Internal Audit engagements 2019-2021**	On the recommendation of the SMB's Audit and Risk Committee ('ARC'): a. 2019-2021 Internal Audit workplan for the System Organization b. 2019-2021 CGIAR System Internal Audit Function workplan	**a. For approval** **b. For approval**	**Document: SMB12-06A** **Document: SMB12-06B**
16:00 - 16:15 (15 mins)	**8. Managing reported events**	a. Annual CGIAR Integrity Report concept b. Update on cases reported as required	**a. For discussion** **b. For information**	**Document: SMB12-07**
16:15	Short refreshment break (10 mins)			
PART C – FINANCIAL AND OPERATIONAL MATTERS				
16:25 - 16:50 (25 mins)	**9. Finalizing the 2019-2021 Portfolio Financing Plan** ('FinPlan')	a. Approval of 2019-2021 FinPlan before submission to the Council for endorsement (including summary of System entities budgets)	**For approval**	**Document: SMB12-08**
		b. Considerations on financing System costs: Discussion on Center responses to letters on scope of non-SRF activities (a SMB10 Action)	**For discussion**	Presentation on the day
		c. Alliance Opportunity Fund – feedback from SC7	**For discussion**	**Background resource**: SC7 Meeting Paper
16:50 - 17:05 (15 mins)	**10. Reviewing fundraising approaches and opportunities**	a. Scope of activities and cross-System engagement modalities	**For discussion**	**Background resource:** 2nd General Assembly 'Division of Responsibilities' document

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17:05 - 17:25 (20 mins)	**11. System Management Office's focus of activities 2019-2021**	a. System Management Office 2019-2021 Work Plan b. Update on our engagement in Rome Hub establishment	**For approval** **For information**	**Document: SMB12-09**
17:25 - 17:45 (20 mins)	**12. Significant SC7 feedback for us as a System**	Taking note of key messaging from our Funders during SC7 on: a. Advancing achievements in 'shared services' and 'country collaboration' b. Private sector engagement with a focus on IP and tech transfer into seed systems c. Excitement about Center alliances and the suggestion SMB consider developing a strategic approach	**For discussion and identifying where any SMB action may be required**	**Background resource**: SC7 Chair's Summary Presentation on the day
17:45 - 17:50 (5 mins)	**13. Consent Agenda**	a. Nomenclature amendments to selected governing documents and policies arising from System Council decisions on its advisory services b. SMB records disposal schedule (document retention topic from SMB10)	**For approval** **For approval**	**Document: SMB12-10** **Document: SMB12-11**
17:50 - 18:00 (15 mins)	**14. Other Business**	a. How to provide annual reporting on progress against the 10 actions set out in the business plan (a SC7 request) b. Other business as required c. Recapping decisions taken/actions agreed	**For strategic input** **As required** **For decision**	As required
18:00	**Meeting close**			